

2-17-2017

AY 16-17 Meeting 2017-02-17

Faculty Senate

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Faculty Senate Meeting Minutes

**February 16, 2017
1:00 to 3:00 p.m.
Hall of Honors**

Senators in Attendance:

X	P. Blobaum (AL/UL)		J. Goode* (CAS)	X	X. She (COE)
	M. Carrington* (CAS)		G. Howell (COE)	X	J. Shin (CAS)
	X. Chen (CAS)	X	J. Klomes* (COE)		S. Spencer (CHHS)
	D. Cortese (CAS)		E. Mengova (COB)	X	A. Tamulis* (CAS)
X	N. Ermasova (CAS)	X	P. Mohanty* (COB)		C. Tymkow (AL/CHHS)
X	E. Essex (CHHS)	X	R. Muhammad* (AL/CAS)	X	S. Wadhwa (CHHS)
	L. Falconnier (CHHS)	X	B. Parin* (AL/CAS)	X	S. Wagner (AL/COB)
X	L. Geller (UL)	X	Z. Ramamonjiarivelo* (CHHS)	X	B. Winicki* (COE)
X	D. Golland* (CAS)		G. Sargut (COB)		

* = Faculty Senate Executive Committee, Standing Committee Chairs

Others Present: D. Bordelon, S. Estep, A. Battle, W. Kresse

1. *Call to Order:* The meeting was called to order at 1:05 p.m., without quorum, by Faculty Senate President Winicki.
2. *Administrative Updates:*
 - *Spring enrollment* - Provost Bordelon announced that as of the January 31 census, spring enrollment was down 4.42% overall from the previous year, and full-time equivalent (FTE) student numbers were down 4.4%. Student Credit Hours were down 3.7% total, undergraduate up 0.7%, graduate down 12.4%. International student numbers were down 25%. Of students dropped for nonpayment, 76% re-enrolled. Newly-admitted students who did not enroll was 58%. Students registered in the fall 2016 semester re-enrolled at a rate of 85%. All Illinois institutions except UI and ISU are down in enrollment, one down by double digits.
 - *Fall 2017 Freshmen applications* –Provost Bordelon announced that as of February 15, we have received 597 total applications (compared with 672 last year at this time). Total admits: 198 (compared with 282). Direct admits 60 (61); Early Start Math & English, 94 (149); Early Start Math only, 37 (48); Early Start English only, 7 (24).

Incomplete applications: 280 (201). Denials: 89 (166). We have a 33.2% acceptance rate. The provost noted that applications are down nationwide.

- *Persistence rate, Fall, 2014, 2015, 2016 freshmen; follow-up on Fall 2015 freshmen who left GSU* –Provost Bordelon distributed and explained Attachments A and B and took questions, noting that the administration is still awaiting data on where non-returning students are going.

At 1:25 PM the meeting obtained a quorum.

- *Student Activities fees increase: portion for athletics*– Provost Bordelon distributed and explained Attachment C and took questions. Faculty Senate President Winicki read a recent email from Vice President Lambert-Thomas (Attachment D).
 - *Mastering College course syllabus* – Senator Tamulis informed Provost Bordelon that the General Education Council is attempting to gather all information on the Mastering College course, including the syllabus, and may ask her help if necessary.
 - *SEI Policy: List of courses that are not associated with academic programs* –Provost Bordelon listed English as a Second Language, The Knowledge Exchange, and professional development courses not taken for credit as courses not associated with academic programs in response to a query from the Education Policies Committee.
 - *Provost's recommendations regarding program elimination* – Provost Bordelon informed the Senate that tomorrow (February 17) at 11AM she and Lambert-Thomas will attend a meeting with the Academic Program Elimination Review Committee to discuss her recommendations and would release those recommendations to the university community after that meeting.
3. *Review and approval of January 2017 Faculty Senate minutes* – There was a discrepancy between the minutes distributed in hard copy at the meeting (old version) and the minutes distributed via email (new version). Tamulis moved, and Golland seconded, approval of the email/new version. Motion passed with two abstentions.
 4. Posting of standing committee minutes in portal – Winicki announced that there has been no action taken yet.
 5. *Policy 39 SEIs, revision for review & approval* – The EPC moved and seconded a revision to Policy 39. Muhammad moved, and Tamulis seconded, an amendment which passed unanimously. The revision as amended was approved unanimously. Attachment E contains the typed revision with the handwritten amendment. There followed a lively discussion of “hate speech” on SEIs, with no action taken.
 6. *PBAC January 24 meeting report* – Golland, Winicki, and Ramamonjiravelo reported that PBAC unanimously voted to recommend both a 10% tuition increase and a 15% tuition increase across the board for all new undergraduate and graduate students and existing graduate students, with an emphasis on the 15% figure, noting that the difference between the two figures in cost to the student was \$400 and in income to the university was \$1 Million. PBAC also discussed differential tuition for graduates in the College of Business, which the administration presented as stemming from a recent accreditation, as well as a re-apportioning (without overall increase) of student fees. The senate discussed the tuition burden and intra-university equity.

7. *Administrative Policy Approval Process* request by VP Thomas – Tamulis updated the Senate on his continuing email interactions with Lambert-Thomas on her request that there be a separate process for so-called administrative policies and his response that she could have any process she liked for the generation of policies under her purview, but they would still ultimately have to come before EPC and follow the normal policy approval process.
8. *Policy 21 Honors, progress on discussions with Student Senate* – Tamulis updated the senate on his interactions with the Student Senate, and outlined the students' arguments for lowering the GPA required for each of the three levels of Latin Honors. A suggestion that pluses and minuses be allowed in grading met with some voiced approval and Winicki suggested that those who favor such a change should propose a revision to the grading policy.
9. *Task Force on Scheduling* – The Scheduling Task Force moved and seconded a motion to amend the resolution constituting the task force as follows: under membership, change “Eight faculty members” to “Nine faculty members,” with the understanding that Winicki would seek a new member specifically from the College of Business; and add “One chair of an academic division/department or dean of a college, appointed by the provost.” The motion passed unanimously. Golland moved, and J. Klomes seconded, the appointment of Ben Almassi (CAS), Alicia Battle (CHHS), David Rhea (CAS), Ellen Silver-Horrell (COE), and Nicole Warmington-Granston (CAS) to the task force, which passed unanimously.
10. *Announcements* - Winicki announced that the College of Education is currently unrepresented on APRC and EPC; thanked the volunteers who have been and will be taking notes for the minutes while Secretary Carrington cannot attend meetings due to her teaching schedule; and asked that senators send her items to include in her March 3 report to the Board of Trustees.
11. Golland moved and Klomes seconded a motion to extend the meeting by ten minutes, which passed unanimously.
12. *Schedule for March meetings* – Golland moved and Klomes seconded a motion to reschedule the March full senate meeting to March 30, the fifth Thursday, because the normal meeting date fell during spring break, which passed with two abstentions.
13. *Faculty Reports:*
 - *APRC*- S. Wadhwa reported that a new review rubric is under development and reviews are on hold in the meantime.
 - *EPC*- Tamulis had nothing further to report.
 - *UCC*- B. Parin reported that curricular items continue to be reviewed, approved, and returned.
 - *General Education Council*- Tamulis had nothing further to report.
 - *Graduate Studies Council*- Winicki read Tymkow's thank-you card (follows Attachment E) in response to the Senate's gift of a plant in consolation for her recent loss.
 - *SEI Task Force*- Mohanty reported that the task force is currently discussing what exactly SEIs ought to be measuring.

- *Task Force on Scheduling* – Golland reported that the Task Force at its first meeting had decided to draft an anonymous/confidential survey for all interested members of the university community to provide feedback on the weekly scheduling grid, and would be interviewing program coordinators, chairs, and other personnel directly related to program delivery and scheduling over the next 2-3 months. After that, the task force will deliberate so as to meet its November 1 deadline for reporting recommendations to the senate.
- *IBHE-FAC*- Battle reported that no faculty had been present at training sessions on military credit at DePaul and ISU. It is possible that Kevin Smith of Student Affairs, who works with veterans, attended, but IBHE-FAC had specifically wanted faculty involvement from all campuses. Battle also noted that IBHE-FAC will be discussing textbook prices and requested feedback via email.
- *Bargaining Unit*- S. Estep reported that she is still working with the administration on issues surrounding the fall 2016 SEIs and will have another meeting on the topic shortly with Associate Provost Vendrely. The Division Criteria committees will be convening next week.

14. *Adjournment*: the meeting adjourned at 3:10.

Respectfully submitted,

David Golland, Acting Secretary

Attachments:

- A. Yield Rates by Class
 - B. Enrolled GENST Students Migration Report
 - C. Governors State University Athletics
 - D. Email from Kim Lambert-Thomas to Barbara Winicki, February 15, 2017
 - E. Revised SEI Policy 39 with Handwritten Amendment¹
- Card from Catherine Tymkow to Barbara Winicki, January 25, 2017

¹ Insert new Roman Numeral V: “SEI distribution shall be limited to students enrolled in the course at the start of the standard period as defined in IV above.”

Yield rates by class:

FRESHMEN

	Applicants	Enrolled	Admitted Yield (%)
Fall 2014 Entry	970	242	59.6%
Fall 2015	1,165	234	49.8%
Fall 2016	1,204	221	44.2%

TRANSFER STUDENTS

	Applicants	Enrolled	Admitted Yield (%)
Fall 2014 Entry	1,996	940	69.5%
Fall 2015	1,950	825	64.6%
Fall 2016	1,906	802	63.8%

By contrast, here is the same information for the other public universities in Illinois for the 2015-2016 academic year. These only reflect other institution's cohorts for first-time students. The enrolled amounts include full-time and part-time students.

	Applicants	Enrolled	Admitted Yield (%)
Chicago State University	5,883	199	16.0%
Western Illinois University	10,877	1,535	23.5%
Northeastern Illinois University	4,499	749	24.8%
Eastern Illinois University	9,103	1,143	25.0%
SIU – Carbondale	10,667	2,177	25.3%
Northern Illinois University	17,099	2,259	26.2%
UI – Springfield	1,524	268	27.9%
UI – Chicago	15,664	3,485	29.0%
SIU – Edwardsville	7,786	2,096	30.5%
UI – Urbana-Champaign	34,277	7562	33.7%
Illinois State University	12,139	3,630	34.1%

We are waiting on the Clearinghouse to get data on Fall 2015 Freshmen who did not persist. As soon as we are able to obtain the information, we will share it with the Faculty Senate.

(B)

ENROLLED GENST STUDENTS MIGRATION REPORT (Table 4)

ENTERING FALL 2014, 2015 AND 2016 COHORTS

Prepared: 1/31/17

Enrollment Data as of 1/31/17

2014FA GENST									
Enrollment, Persistence, Retention									
	Entering 2014FA Cohort	SP 2015	SU 2015	FA 2015	SP 2016	SU 2016	FA 2016	SP 2017	SU 2017
Enrollment	242	202	20	143	115	21	102	95	
Dropped/Not Registered		40		99	127		140	147	
Graduated									
Persistence Rates		%		Retention Rates		%			
Fall 2014 - Spring 2015		83.5%		Fall 2014 - Fall 2015		59.1%			
Spring 2015 - Fall 2015		70.8%		Fall 2014 - Fall 2016		42.1%			
Fall 2015 - Spring 2016		80.4%		Fall 2014 - Spring 2017		39.3%			
Spring 2016 - Fall 2016		88.7%		Spring 2015 - Spring 2016		56.9%			
Fall 2016 - Spring 2017		93.1%		Spring 2015 - Spring 2017		47.0%			
Major Migration - Spring 2017 (Does not include completed fall credit hours)									
	0-15 SCH	16-30	31-45	46-60	61-75	76 +	TOTAL	Enrollment Status	
Undeclared	0	0	4	1	0	0	5	Full-Time: 78	
Declared	0	0	5	24	53	8	90	Part-time: 17	

2015FA GENST									
Enrollment, Persistence, Retention									
	Entering 2015FA Cohort	SP 2016	SU 2016	FA 2016	SP 2017	SU 2017	FA 2017	SP 2018	SU 2018
Enrollment	233	167	19	124	96				
Dropped/Not Registered		66		109	137				
Graduated									
Persistence Rates		%		Retention Rates				%	
Fall 2015 - Spring 2016		71.7%		Fall 2015 - Fall 2016				53.2%	
Spring 2016 - Fall 2016		74.3%		Fall 2015- Spring 2017				41.2%	
Fall 2016 - Spring 2017		57.5%		Spring 2016-Spring 2017				57.5%	
Major Migration - Spring 2017 (Does not include completed fall credit hours)									
	0-15 SCH	16-30	31-45	46-60	61 +	TOTAL	Enrollment Status		
Undeclared	0	12	19	5		36	Full-Time: 82		
Declared		1	32	27		60	Part-time: 14		

ENROLLED GENST STUDENTS MIGRATION REPORT

(Table 4)

ENTERING FALL 2014, 2015 AND 2016 COHORTS

Prepared: 1/31/17

Enrollment Data as of 1/31/17

2016FA GENST									
Enrollment, Persistence, Retention									
	Entering 2016FA Cohort	SP 2017	SU 2017	FA 2017	SP 2018	SU 2018	FA 2018	SP 2019	SU 2019
Enrollment	218	167							
Dropped/Not Registered		51							
Graduated		0							
Persistence Rates		%							
Fall 2016 - Spring 2017		76.6%							
Spring 2017 - Fall 2017									
Fall 2017 - Spring 2018									
Retention Rates		%							
Fall 2016 - Fall 2017									
Fall 2016- Spring 2018									
Spring 2017-Spring 2018									
Major Migration - Spring 2017									
(Does not include completed fall credit hours)									
	0-15 SCH	16-30	31-45	46-60	61 +	TOTAL		Enrollment Status	
Undeclared	110	57	0			167		Full-Time: 166	
Declared									Part-time: 1

③



Governors State University - Athletics

	FY2015 Actual	FY2016 Actual
Expenditures		
17-252000 Athletics Department	\$131,044	\$321,516
17-252010 Men's Basket Ball	\$57,108	\$45,109
17-252015 Women's Basket Ball	\$34,443	\$44,752
17-252020 Women's Volley Ball	\$11,250	\$22,917
17-252030 Golf	\$11,250	\$6,250
17-252040 Cross Country	\$10,000	\$25,000
Total Expenditures	\$255,095	\$465,544

	FY2015 Actual	FY2016 Actual
Gross Fee Revenues:		
Student Activity Fees (\$5 per credit hour)	\$608,884	\$610,399
Student Center Fees (\$9 per credit hour)	\$1,095,991	\$1,093,518
Total Gross Fee Revenues:	\$1,704,875	\$1,703,917
Percentage Fee Revenue fund Athletics	15%	27%

D

Lambert-Thomas, Kimberly

To: Winicki, Barbara; Bordelon, Deborah
Cc: Golland, David; Carrington, Mary
Wednesday, February 15, 2017 4:13 PM

Dear Barbara,

Twenty seven is the FY16 percentage of student fees to expenditures. Please note the data does not include direct revenue from ticket and merchandise sales which offset the direct cost of the program. The proposed realignment of FY18 fees will provide addition funds for other student activities and the Student Center. The proposed FY18 Athletics budget will remain flat (0% increase) or a slight increase if there are safety and compliance regulations changes that need to be addressed. I hope this answered your question.

Thanks,
Kim


STUDENT EVALUATIONS OF INSTRUCTION (SEI) POLICY

- I. Students in each course shall evaluate the effectiveness of the instruction they received using a university-wide Student Evaluation of Instruction (SEI) process.
- II. The appropriate SEI forms will be distributed in each credit-bearing and non-credit-bearing course associated with an academic program, and for each instructor.
- III. Instructors may supplement university-wide SEI forms with up to four additional questions.
- IV. The standard period during which students will be allowed to complete SEI forms shall begin three weeks and shall end one week before the end of a course. Faculty may change the length and/or timing of the period by sending a request to the Director of Institutional Research and Effectiveness. The period may not be extended beyond the last day of classes.
- V. *SEI Distribution shall be limited to students enrolled in the course at the start of the standard period as defined in IV above.*
- VI. V. Results will be released to faculty one week after the deadline for the submission of grades.
- VII. VI. The Office of the Provost will distribute SEI forms and alert faculty when evaluations have been released to students.
- VIII. VII. All procedures for the distribution, collection, and analysis of SEIs will be published by the Office of the Provost and will be made available upon request. The procedures will also be distributed to new faculty during orientation.

1-25-2017

Dear Faculty Senate,

Thank you for your kind thoughts and the lovely plant!

Being a member of the Senate and having  has the opportunity it afforded to forge warm, collegial relationships through participation on the various committees is a great source of comfort right now.

I know that Tony always valued the Senate's work and he would have been pleased at your gesture of thoughtfulness. You are a wonderful, caring group and I do appreciate your support.

Catherine
